

NAME OF CONFERENCE		START DATE	END DATE	# OF EVENT DAYS
COMPANY NAME		ON-SITE CONTACT NAME & NUMBER		ROOM/ BOOTH NAME/NUMBER
BILLING ADDRESS		CITY & STATE		ZIP CODE
DELIVERY DATE	DELIVERY TIME	PICKUP DATE	PICKUP TIME	
ORDERD BY	EMAIL		PHONE	

Advanced rates are available if order is placed 10 days or more before show opening.  
 Email completed form to the Encore Representative listed above.  
 Once this request form is submitted, an Encore Representative will contact you for an official order review and signature.  
 Labor charges, sales tax, loss damage waiver, and service charges may apply. Rates are daily

PROJECTION	QUANTITY	# of Days	ADVANCED RATE	ONSITE RATE
LCD PROJECTOR			\$560.00	\$616.00
TRIPOD SCREEN			\$110.00	\$121.00
25' HDMI CABLE			\$36.00	\$36.00

MONITOR	QUANTITY	# of Days	ADVANCED RATE	ONSITE RATE
32" MONITOR			\$315.00	\$347.00
55" MONITOR			\$855.00	\$941.00
70" MONITOR			\$1,270.00	\$1,397.00
FLOOR STAND			\$95.00	\$110.00

INTERNET	QUANTITY	# of Days	ADVANCED RATE	ONSITE RATE
SIMPLE WIFI CONNECTION			\$24.00	\$24.00
HARD LINE CONNECTION			\$225.00	\$225.00

POWER DROP	QUANTITY	# of Days	ADVANCED RATE	ONSITE RATE
SINGLE PHASE - 20 AMP			\$150.00	\$165.00
120V THREE PHASE - 60 AMP			\$515.00	\$567.50

MISCELLANEOUS	QUANTITY	# of Days	ADVANCED RATE	ONSITE RATE
LAPTOP			\$260.00	\$286.00
FLIPCHART PACKAGE			\$107.00	\$118.00

ADDITIONAL REQUIREMENTS			
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If You Are Experiencing Technical Difficulties On Site  
 Please Contact Encore At 202-765-8604